



## DEPARTMENT OF THE AIR FORCE

Headquarters Electronic Systems Center (AFMC)  
Hanscom Air Force Base, Massachusetts

### MEMORANDUM FORSEE DISTRIBUTION

**FROM:** PEO C3S PM TRCS  
SFAE-C3S-TRC-BMD  
Ft. Monmouth, NJ 07703

ESC/TG-4  
175 Vandenberg Dr., Bldg 1630  
Hanscom AFB, MA 01731

**SUBJECT:** JTIDS Class 2M Documentation Working Group Meeting #1 [17 Jan 1996] Minutes

1. LTC Horaj (ESC/TG-4) opened the meeting by welcoming the attendees to the Class 2M Documentation WG meeting. The charter of this working group is to: (1) provide the PS IPT Co-Chairs with a recommendation of the documents required from the services to support the Milestone III DAB; and (2) begin the development of the Single Acquisition Management Plan (SAMP) [to include obtaining the Army concurrence that the SAMP will satisfy the Army's requirement for a Modified Integrated Program Summary]. LTC Horaj stated that upon PS IPT approval of the recommended DAB documents and SAMP development, the positions would be presented to the Overarching IPT (OIPT).
2. Maj Nunley (ESC/TG-4) provided an overview of the JTIDS Class 2M system. Mr. LaRue (ESC/TG-4) presented four matrices that generated discussion and provided the supporting information for the recommended DAB deliverable documents (reference Attachment 1).
3. Ms. Zelko (HQDA, ODCSPER) raised concerns about the Manpower Estimate Report (MER) with reference to the required timing of its completion, its impact on other DAB-related areas, and the prospect of the MER being included in the SAMP. LTC Horaj requested that Ms. Zelko investigate the manprint issues with which she has concerns, and brief the Documentation WG at the next meeting.
4. LTC Horaj stated only essential information and the status of important issues required for senior level personnel to make a decision would be included in the SAMP. Many of the previously required documents would not be generated, but the key information (especially the statutory information) those documents covered would be addressed in the SAMP (reference Attachment 1). The details of how the respective information will be generated should be considered internal to the services.
5. The update of the System Threat Assessment Report (STAR) was discussed. ESC/TG-4, ESC/IN and SAF/IN are working together to ensure the STAR reflects the most current information and best supports the DT/OT testing during Aug 96 - Nov 96.

6. The status of the Cost and Operational Effectiveness Assessment (COEA) waiver was discussed. Mr. Myslinski (PM TRCS) stated he would provide the WG with the initial rationale and justification for comments. LTC Horaj took an action to investigate the process for a COEA waiver request once the rationale is established (this action item was recorded in the Programmatic WG).
7. The resulting action items were recorded:

<u><b>Action Item</b></u>	<u><b>OPR</b></u>	<u><b>Due Date</b></u>	<u><b>Tracking #</b></u>
Initial look at an analysis of Contractor Logistic Support (CLS) vs organic. Namely: - who will conduct the analysis - when will it be available	Mr. Myslinski PM TRCS	24 Jan 96 (next Documentation WG meeting)	DWG-AI-001
Investigate Army manprint requirements and impacts for a MS III DAB, and how they can be addressed with the SAMP	Ms. Zelko HQDA ODCSPER	24 Jan 96 (next Doc WG)	DWG-AI-002

8. The next meeting is scheduled for Jan 24, 0900-1200, at the ANSER Corp in Crystal City. Specific areas to be covered include:
- Finalize a Recommendation of DAB Deliverable Documents for the PS IPT Co-Chairs
  - Decide if the SAMP will satisfy the Army's requirement for their Modified IPS
  - Review status of action items

//signed//  
LTC Patrick Short  
PM TRCS  
Documentation WG Co-Chair

//signed//  
LTC Frank Horaj  
ESC/TG-4  
Documentation WG Co-Chair

Distribution  
*See next page*

**Attachment:**

1. Matrices Providing Support Information for DAB Deliverable Documents
2. Attendance

## **DISTRIBUTION**

### **Name**

Capt Heather Pierson  
Maj K. Young  
Mr. Robert Bradford  
LTC Frank Horaj  
Mr. Allan Hartwell  
Lt Joe Nance  
Mr. James LaRue  
Maj Randy Nunley  
Ms. Marjorie Zelko  
LTC Karl Kraus  
Mr. A. Newman  
Mr. Frank Kozisek  
Mr. Helmut Schelenz  
LTC Mayfield  
Mr. Bartlett & Ms N. Richmond-Loo  
Mr. Fred Meyers  
Mr. R. Bulmer  
Mr Y. Shin  
Mr. Symalla  
Mr. Eric Stern  
Ms. Song Micklon  
LtCol P. Short  
Ms. Debbie Cesare  
Mr. Joe Myslinski  
Mr. Sharkey Estrin  
Maj Mike McGovern

### **Organization**

497 IG/INOA  
AF/TEP  
ARES/BMDO  
ESC/TG-4  
ESC/TG-4  
ESC/TG-4  
ESC/TG-4  
ESC/TG-4  
HQDA, ODCSPER  
Joint Staff - J8 ATD  
ODASD(C3)/T&TC3  
ODCSLOG  
ODCSLOG  
ODISC4-C4T  
OSD/ P&R  
OUSD(A&T) DTSEE  
OUSD(A&T)/DP  
OUSD(API)  
OUSD(DT) DTSE&E  
PEO C3S  
PEO C3S LNO  
PM TRCS  
PM TRCS  
PM TRCS  
SAF/AQPC  
SAF/AQPC

## ATTACHMENT 1 - Support Information for DAB Deliverable Documents

### Cross Reference of Class 2M LRIP Documents Into Class 2M SAMP

	SAMP SECTIONS										
	EXECUTIVE SUMMARY	1 Mission	2 Program Background	3 Subsequent Guidance, Decisions, & Contractual Obligations	4 Full Rate Production Program	5 Acquisition Strategy	6 Engineering Approach	7 Sustainment	8 Test & Evaluation	9 Program Management	10 Financial Management
2M LRIP DOCUMENTS											
ACQUISITION PROGRAM BASELINE	X	X	X	X	X					X	X
ACQUISITION PLAN					X					X	
ACQUISITION STRATEGY REPORT (IPS ANNEX C)	X				X	X		X		X	
AFFORDABILITY ASSESSMENT (IPS ANNEX F)						X		X		X	X
COMPONENT COST ANALYSIS						X				X	X
COOPERATION OPPORTUNITY DOCUMENT (IPS ANNEX G)					X						
ENVIRONMENTAL ANALYSIS (IPS ANNEX E)							X				
HUMAN SYSTEMS INTEGRATION PLAN							X	X			
INTEGRATED PROGRAM SUMMARY	X	X	X	X	X	X	X	X	X	X	X
JOINT COMPUTER RESOURCES LIFE CYCLE MANAGEMENT PLAN							X	X		X	
JOINT TEST & EVALUATION MASTER PLAN (TEMP)							X		X		
JOINT INTEGRATED LOGISTIC SUPPORT PLAN					X		X	X		X	
MANPOWER ESTIMATE REPORT (MER)						X	X	X			
PRODUCTION READINESS REVIEW					X	X	X			X	
PROGRAM PROTECTION PLAN							X	X		X	
PROGRAM OFFICE ESTIMATE (IPS ANNEX B)						X		X		X	X
PROGRAM STRUCTURE (IPS ANNEX A)					X	X					
RISK MANAGEMENT PLAN (IPS ANNEX D)					X	X	X	X		X	X
SECURITY CLASSIFICATION GUIDE											
SYSTEM MATURITY MATRIX					X		X				
COST ANALYSIS REQUIREMENTS DESCRIPTION (CARD)											X
COST & OPERATIONAL EFFECTIVENESS ANALYSIS							X		X		
MISSION NEEDS STATEMENT		X	X								
JROC ASSESSMENT				X						X	
OPERATIONAL REQUIREMENTS DOCUMENT	X	X	X								
SYSTEM THREAT ASSESSMENT REPORT (STAR)	X								X		

### Comparison of Army Modified IPS to Class 2M SAMP

	SINGLE ACQUISITION MANAGEMENT PLAN										
	EXECUTIVE SUMMARY	1 Mission	2 Program Background	3 Subsequent Guidance, Decisions, & Contractual Obligations	4 Full Rate Production Program	5 Acquisition Strategy	6 Engineering Approach	7 Sustainment	8 Test & Evaluation	9 Program Management	10 Financial Management
MODIFIED IPS											
EXECUTIVE SUMMARY	X										
PROGRAM EXECUTIVE STATUS			X	X		X				X	
ALTERNATIVES ASSESSED & RESULTS			X	X		X	X				
THREAT HIGHLIGHTS/ EXISTING SYSTEM SHORTFALLS		X	X						X		
ACQUISITION STRATEGY			X	X	X	X			X	X	
RISK ASSESSMENT & PLANS TO MANAGE RISKS					X	X	X	X		X	
COOPERATIVE OPPORTUNITIES					X						
ANNEXES											
ASSESSMENT MEMORANDUMS											
- DCSINT: VALIDATED THREAT											
- DCSOPS: VALIDATED NEED											
- OPTEC: OPERATIONAL EFFECTIVENESS & SUITABILITY											
- ASARC COORDINATION TEAM (ACT): ISSUES AND RISK											
- PROGRAM ASSESSMENT & EVALUATION: AFFORDABILITY											
PROPOSED ADM											
ACQUISITION PROGRAM BASELINE		X	X	X	X					X	X
PROGRAM STRUCTURE					X					X	

## Cross Reference of Key Information in Class 2M LRIP Documentation to MS III DAB Deliverable Documentation

	JOINT TEST & EVALUATION MASTER PLAN (JEMP)	ACQUISITION PROGRAM BASELINE	DEVELOPMENTAL TEST & EVALUATION REPORT	INITIAL OPERATIONAL TEST	MULTI-SERVICE OPERATIONAL TEST III	OPERATIONAL REQUIREMENTS DOCUMENT	SERVICE COST POSITION	COST ANALYSIS REQUIREMENTS DESCRIPTION (CARD)
2M LRIP DOCUMENTS								
ACQUISITION PROGRAM BASELINE (MER)		X						
ACQUISITION PLAN								
ACQUISITION STRATEGY REPORT								
AFFORDABILITY ASSESSMENT (IPS ANNEX F)								
COMPONENT COST ANALYSIS							X	
COOPERATION OPPORTUNITY DOCUMENT								
ENVIRONMENTAL ANALYSIS								
HUMAN SYSTEMS INTEGRATION PLAN								
INTEGRATED PROGRAM SUMMARY								
JOINT COMPUTER RESOURCES LIFE CYCLE MANAGEMENT PLAN								
JOINT TEST & EVALUATION MASTER PLAN (TEMP)	X							
JOINT INTEGRATED LOGISTIC SUPPORT PLAN								
MANPOWER ESTIMATE REPORT								
PRODUCTION READINESS REVIEW								
PROGRAM PROTECTION PLAN								
PROGRAM OFFICE ESTIMATE (IPS ANNEX B)								
PROGRAM STRUCTURE (IPS ANNEX A)								
RISK MANAGEMENT PLAN (IPS ANNEX D)								
SECURITY CLASSIFICATION GUIDE								
SYSTEM MATURITY MATRIX								
COST ANALYSIS REQUIREMENTS DOCUMENT (CARD)								X
COST & OPERATIONAL EFFECTIVENESS ANALYSIS								
MULTIPLE REQUIRED OPERATIONAL CAPABILITY								
IROC ASSESSMENT		X						
OPERATIONAL REQUIREMENTS DOCUMENT	X					X		
SYSTEM THREAT ASSESSMENT REPORT (STAR)								

### Recommended DAB Deliverable Documentation From the Services

TITLE	OPR
Joint Test & Evaluation Plan (JTEMP)	ESC/TG
Acquisition Program Baseline (APB)	ESC/TG
Single Acquisition Management Plan (SAMP)	ESC/TG
Cost Analysis Requirements Description (CARD)	ESC/TG
Developmental Test & Evaluation Report	AMSAA
Initial Operation Test & Evaluation (IOT&E)	OEC
Multi-Service Operational Test III (MS-OT-III)	AFOTEC
Operational Requirements Document (ORD)	TRADOC
Service Cost Position	CEAC

## **Attachment 2 - Attendance**

<b><u>Name</u></b>	<b><u>Organization</u></b>
Capt Heather Pierson	497 IG/INOA
Mr. Robert Bradford	ARES/BMDO
LTC Frank Horaj	ESC/TG-4
Mr. Allan Hartwell	ESC/TG-4
Lt Joe Nance	ESC/TG-4
Mr. James LaRue	ESC/TG-4
Maj Randy Nunley	ESC/TG-4
Ms. Marjorie Zelko	HQDA, ODCSPER
LTC Karl Kraus	Joint Staff - J8 ATD
Mr. Frank Kozisek	ODCSLOG
Mr. Helmut Schelenz	ODCSLOG
LTC Mayfield	ODISC4-C4T
Mr. Fred Meyers	OUSDA(A&T) DTSEE
Ms. Song Micklon	PEO C3S LNO
Mr. Eric Stern	PEO C3S
Ms. Debbie Cesare	PM TRCS
Mr. Joe Myslinski	PM TRCS
Mr. Sharkey Estrin	SAF/AQPC
Maj Mike McGovern	SAF/AQPC